

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, DECEMBER 17, 2013

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mrs. Linda Moultrie Vice Chair: Mrs. Patricia Hightower

Board Members: Mr. Jeff Bergosh
Mr. Gerald Boone
Mr. Bill Slayton

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting was advertised in the *Pensacola News Journal* on November 26, 2013 - Legal No. 1614028

Mrs. Moultrie welcomed everyone in attendance to the regular monthly meeting of the Escambia County School Board. Pastor Rodney Jones delivered the invocation and Mrs. Waters led the Pledge of Allegiance to the Flag of the United States of America.

PUBLIC FORUM

(Supplementary Minute Book, Exhibit "A")

Mrs. Moultrie called for Public Forum at 5:32 p.m. She invited anyone who wished to speak in Public Forum or to an item on the agenda, to fill out the appropriate form and turn it in at the front of the room.

- James C. Nims, Jr., speaking as an individual, addressed the School Board and Superintendent regarding the following items: the recent arrest of a representative of Florida for possession of cocaine; the cost of FCAT testing; the reduction in the number of student expulsions.
- Misty Pardue, speaking as an individual, addressed the School Board regarding the need for improvements in handicap access to the baseball field at Pine Forest High School. Mrs. Moultrie advised Ms. Pardue that her concern would be addressed by the appropriate staff.

I. CALL TO ORDER/ADOPTION OF AGENDA

Mrs. Moultrie called the Regular Meeting to order at 5:37 p.m. The Superintendent noted the following changes that had been made to the agenda since initial publication and prior to this meeting: Item II.a. DELETED, Item V.b.1.B.3. AMENDED, Item V.b.3.A.6. AMENDED, Item V.b.3.C.2. ADDED, Item V.b.3.C.3. ADDED, Item V.b.3.C.4. ADDED, Item V.d.4.A. ADDED, Item V.d.4.B. ADDED, Item V.d.4.C. ADDED. Mrs. Moultrie advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause, stated in the record, and affirmed by a vote of the School Board. Mrs. Moultrie called for a motion stating that the Superintendent's recommended changes to the December 17, 2013 Regular Meeting agenda had been made for good cause. Motion to that effect was made by Mr. Slayton, seconded by Mr. Boone, and approved unanimously. Mrs. Moultrie called for a motion to adopt the agenda (*as amended*). Motion was made by Mr. Bergosh and seconded by Mrs. Hightower, to adopt the agenda (*as amended*). Motion carried unanimously.

II. APPROVAL OF MINUTES

- ~~DELETED~~
- a. ~~10-07-13 Special Workshop~~
 - b. 10-10-13 Special Workshop
 - c. 11-14-13 Special Workshop

- d. 11-15-13 Regular Workshop
- e. 11-19-13 Organizational Meeting
- f. 11-19-13 Regular Meeting

Motion by Mr. Slayton, seconded by Mr. Boone, to approve the minutes as listed (Items b through f), carried unanimously.

III. COMMITTEE/DEPARTMENTAL REPORTS

a. PTA Presentation

Mrs. Sally Bergosh, President of the Escambia County Council PTA (ECCPTA), gave a brief report on the recent and upcoming events and activities of the PTA.

b. Stellar Employee Recognition

The Superintendent made the following announcement: *It is my pleasure this evening to announce that the Stellar Employee award for the month of December goes to Daisy Robinson. Daisy Robinson is a school bus operator who has worked with the District for nine (9) years. As with all school bus drivers, Ms. Robinson has witnessed many situations during her years of transporting children. Every now and then, a particular situation stands out above the others. While performing her middle school route for Ransom Middle, Ms. Robinson noticed a small child unattended and standing near the railroad tracks. Caring for all children – not just those on her bus, Ms. Robinson could not ignore the situation as potential tragedy could occur for this unaccompanied three (3) year old. Through her efforts, Ms. Robinson successfully placed the small child safely on her bus. After radioing dispatch, Ms. Robinson proceeded to drive to a nearby gas station to wait for the arrival of deputies. After a slight delay of a few minutes and a couple of phone calls, the ending result was the small child was able to be placed in safe hands. Doing the right thing for all children is commonplace for Daisy Robinson. Whether it is helping with a family's electric bill, providing clothing or presenting them with unexpected Christmas gifts, Ms. Robinson approaches life with a generous heart and kind spirit. Jim Allen Elementary, Ransom Middle, and Tate High School are very fortunate to have Ms. Robinson as part of their school team. Daisy Robinson exemplifies the pillars of people and service. It is for these reasons that Ms. Robinson has been selected as the Stellar Employee for the month of December. The Superintendent and School Board congratulated Ms. Robinson for being chosen as the Stellar Employee for December 2013. Ms. Robinson received a plaque from the School District and a check in the amount of \$100 from Members First Credit Union.*

c. Resolution – 2013-14 FHSAA Class 2A Swimming Champions

WHEREAS, Booker T. Washington High School has attained the standards of excellence by offering stellar academic and extracurricular programs; and

WHEREAS, Booker T. Washington High School established a Girls Swim Team in 1982; and

WHEREAS, the Booker T. Washington High School's Girls Swim Team was undefeated upon entering the 2013-14 Florida High School Athletic Association Class 2A Swimming Championships; and

WHEREAS, on November 9, 2013, the Booker T. Washington High School's Girls Swim Team faced tough competition and took part in the second-to-last event trailing the second ranked team; and

WHEREAS, the Booker T. Washington High School's Girls Swim Team achieved noteworthy performances fast enough to earn All-American Consideration times; and

WHEREAS, the Booker T. Washington High School's Girls Swim Team executed a powerhouse presentation by taking the lead heading into the final event; and

WHEREAS, the Booker T. Washington High School's Girls Swim Team demonstrated strength by maintaining the lead and soundly defeating the second ranked team by over three seconds and therefore winning the 2013-14 Florida High School Athletic Association Class 2A Swimming Championship; and

WHEREAS, the Booker T. Washington High School's Girls Swim Team has brought victory to our area as the first Girls Swim Team to win the State title;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Escambia County, Florida, by this resolution hereby recognizes and commends the Booker T. Washington High School's Girls Swim Team for achieving the standards of merit necessary to win the 2013-14 Florida High School Athletic Association Class 2A Swimming Championship.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and a copy be tendered to the Booker T. Washington High School's Girls Swim Team Class 2A Swimming Championship Team and Coach Megan Oberholtzer.

Motion was made by Mrs. Hightower and seconded by Mr. Slayton, to adopt a resolution recognizing and commending the Booker T. Washington High School's Girls Swim Team for achieving the standards of merit necessary to win the 2013-14 Florida High School Athletic Association Class 2A Swimming Championship. Motion carried unanimously. [Team members: Chloe Berens, Sophia Diagne, Brooke Ferrara, Abigail Goram, Jacquie Kinman, Rachel Martin, Brianna Mount, and Peyton Parra. Head Coach: Megan Oberholtzer. Coach: Chris Barfield]

d. Resolution – Recognition of Walmart and Sam's Club Donations

WHEREAS, staff from Maintenance Services gathered to create a project that would provide food directly to those in need, namely the elementary children of Escambia County; and

WHEREAS, the result was to assist with the District's "Back Pack" project wherein food is provided to those children at-risk of not receiving food at home on weekends; and

WHEREAS, at the success of the "Back Pack" project, the decision was made by Maintenance staff to increase the amount of food by hosting a Family Fishing Rodeo; and

WHEREAS, the Family Fishing Rodeo generated funds which were solely dedicated to providing food to at-risk children at three District elementary schools; and

WHEREAS, contacts made to local Walmart stores and to Sam's Club resulted in the District applying for the store's associated grants; and

WHEREAS, the outcome led to local Walmart stores and Sam's Club generously contributing funds in the amount of \$5,000 thus permitting the District to feed 150 at-risk elementary children through the end of the 2013-14 school year;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Escambia County, Florida, by this resolution hereby recognizes Walmart and Sam's Club for their tremendous efforts for helping to feed at-risk elementary students at Montclair Elementary, Oakcrest Elementary, and O.J. Semmes Elementary Schools through the end of this school year.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the regular meeting of said Board and a copy be tendered to Gary Barnes, Manager of Walmart on Creighton Road.

Motion was made by Mr. Bergosh and seconded by Mr. Slayton, to adopt a resolution recognizing Walmart and Sam's Club for their tremendous efforts for helping to feed at-risk elementary students at Montclair Elementary, Oakcrest Elementary, and O.J. Semmes Elementary Schools through the end of this school year. Motion carried unanimously.

IV. UNFINISHED BUSINESS

a. 10-11-13 Regular Workshop Minutes – *Postponed from November 19, 2013 Regular Meeting*

Motion was made by Mr. Bergosh and seconded by Mr. Boone, to approve the minutes from the October 11, 2013 Regular Workshop. Motion carried unanimously.

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
(Supplementary Minute Book, Exhibit "B")

1. Rule(s) Adoption
-None

2. Permission to Advertise

a. Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 6, Student Transportation (6Gx17-6.01, 6.04, 6.07, 6.09)

Motion was made by Mrs. Hightower and seconded by Mr. Slayton, to advertise *Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 6, Student Transportation*. Motion carried unanimously.

b. Approval to Advertise Notice of Intent to Adopt Amendments to the District School Board Exceptional Student Education Policies and Procedures (SP&P)

Motion was made by Mr. Boone and seconded by Mr. Bergosh, to advertise *Notice of Intent to Adopt Amendments to the District School Board Exceptional Student Education Policies and Procedures (SP&P)*. Mr. Bergosh pointed out that Mrs. Waters had advised the School Board (via memorandum) that the SP&P needed to go through the rule-making process; however, it was his understanding that the School Board did not have the ability to make any changes to the document as it was prescribed by the State. The Superintendent advised that the State had actually gone through a similar rule-making process with the SP&P; he noted that each school board was required to “sign off” on the document. Mrs. Waters advised that in theory, the School Board could choose not to approve the document; however, doing so would carry significant penalties for the School District. Motion carried unanimously.

b. CONSENT AGENDA

Mrs. Moultrie called for a motion to approve the Consent Agenda. Motion was made by Mrs. Hightower and seconded by Mr. Slayton, to approve the Consent Agenda. No items were pulled from the Consent Agenda for separate vote. Motion to approve the Consent Agenda carried unanimously.

1. Curriculum

(Supplementary Minute Book, Exhibit “C”)

A. Alternative Education

-No items submitted

B. Continuous Improvement

1. Student Transfers

2. District Bandwidth Support

3. Postsecondary Education Readiness Test (PERT) Assessments

C. Elementary Education

-No items submitted

D. Evaluation Services

-No items submitted

E. Exceptional Student Education

1. Affiliation Agreement between Florida State University and the School District of Escambia County, FL

F. High School Education

-No items submitted

G. Middle School Education

-No items submitted

H. Professional Learning

-No items submitted

I. Student Services

-No items submitted

J. Title I

-No items submitted

K. Workforce Education

-No items submitted

2. Finance and Business Services

(Supplementary Minute Book, Exhibit “D”)

A. Finance

1. Legal Services – General Fund

Shell, Fleming, Davis & Menge, P.A. \$ 2,107.00

2. Legal Services - Risk Management Fund

a. The Hammons Law Firm \$ 7,455.50

b. Steven J. Baker, P.A. \$24,352.77

3. 2013-2014 Miscellaneous Salary Schedule

AMENDED

- B. Accounting Operations
 - 1. Check Register for November 2013
 - 2. Banking Resolutions and Authorizing Agreements
- C. Budgeting
 - 1. Recap of General Fund Reserves (Non-Categorical) for November 2013
 - 2. Resolutions to amend District School Budget:
 - a. Resolution 3 – General Operating Fund
 - b. Resolution 3 – Special Revenue - Federal Programs
 - c. Resolution 3 – Capital Projects Fund
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted – Debt Service Fund
 - f. No item submitted – Targeted ARRA Stimulus Fund
 - g. Resolution 1 - Race to the Top Fund
 - 3. Scrap List I for December 2013
 - 4. Auction List I for December 2013
 - 5. Financial Statements by Fund
 - 6. Donation of Obsolete Functional Computers to the Marie Young Community Center

D. Payroll and Benefits Accounting

- 1. Financial Status Report: Employee Benefit Trust Fund

E. Purchasing

ITEMS PREPARED BY PURCHASING:

- 1. Bid Award: Fresh Produce for Direct Delivery to School Cafeterias (includes Farm-to-School Program), RFP #140903
- 2. Bid Award: Art Supplies, Bid #140705
- 3. Bid Award: Custodial Supplies, Bid #140802
- 4. Bid Award: Employee Benefits Consulting Services, RFP #140601
- 5. Bid Renewal: Security Services, RFP #131302
- 6. Bid Renewal: Dispensing System for General Cleaning Supplies, RFP #091702
- 7. Bid Renewal: Dispensing System for Toilet Tissue and Hand Towels, RFP #081402
- 8. Bid Renewal: As Needed Real Estate Services, RFP #131401
- 9. Annual Agreement: Consultant Services for the School Board
- 10. Annual Agreement Renewal: Administrative Services for Employee Dental Plan
- 11. Agreement Renewal: Wireless Communications Agreement – Verizon
- 12. Amendment to K12 Virtual School Program Curriculum and Materials Agreement
- 13. Video Surveillance Security System for Brown Barge Middle School
- 14. Video Surveillance Security System for Escambia Westgate Center
- 15. Aruba Wireless Network Equipment for Various Schools
- 16. Cafeteria Furniture for Pleasant Grove Elementary School
- 17. Vehicles for Maintenance Department
- 18. Annual Agreement: Focus School Software – Post Secondary SIS and Finance Systems

ITEMS PREPARED BY FACILITIES PLANNING:

- 19. Change Notice #5 to Purchase Order #5421300232 – A.K. Suter Elementary School Replacement
- 20. Annual Agreement Renewal: Architectural Services on an “As-Needed” Basis
- 21. Renewal of Annual Purchase Agreement for Aluminum Covered Walks & Bus Ramps Installation and Repairs at Various School District Facilities
- 22. Change Notice #3 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement
- 23. Change Notice #2 to Purchase Order #5421300322 - McArthur Elementary, West Florida High School of Advanced Technology and Oakcrest Elementary Schools Sitework
- 24. Roofing Repairs at Weis Elementary School
- 25. Bid Award: Spencer Bibbs Faculty/Staff Resource Center Renovations
- 26. Change Notice #2 to Purchase Order #5421300172 – Warrington Middle School Administrative and Media Center, Technology Suite, and Building #2 Elevator

AMENDED

3. Human Resource Services
(Supplementary Minute Book, Exhibit “E”)

A. Instructional/Professional

1. Appointments
2. Reappointments
-No items submitted
3. Transfers
4. Out-of-Field
5. Resignations/Retirements/Other
6. Leaves of Absence
7. Special Requests

- a. Approve Rodney A. Ford to receive his regular hourly rate of pay funded by Title I, Part A, to manage after-school Title I tutoring program (including end of year reporting) and community and parent involvement activities beyond the regular work hours, from December 18, 2013 through June 30, 2014, not to exceed 15 hours per week.
- b. Approve Megan Currie to receive her regular hourly rate of pay funded by General Fund, to work teacher pre-planning and inservice prior to hiring a second job sharing teacher at Scenic Heights Elementary School, from August 15, 2013 through August 16, 2013.
- c. Approve James Morgan to receive his regular hourly rate of pay funded by Workforce Funds through the Escambia County Road Camp contract, to provide testing services at the Escambia County Road Camp on September 19, 2013, a total of 3 hours.
- d. Approve the following teachers to receive their regular hourly rate of pay funded by School Improvement Grant, to work at Montclair Elementary School analyzing Discovery Ed Data and implementing strategies to move towards higher learning gains on January 11, 2014 and March 8, 2014, a total of 12 hours per employee:

Pre-Kindergarten

Hartzog, Allison
Mack, Monica

Kindergarten

Ezell, Holly
Fails, Briana
Goble, Diana
Rabon, Jessica

1st Grade

Bookheimer, Sarah
Chalanczuk, Edelsa
Daley, Lisa
Freeman, Betsy

2nd Grade

Catanese, Laura
Chabot, Jackie
Killette, Brenda
McMillian, Lisa

3rd Grade

Graber, Ryan
Stewart, Jill
Turner, Alan

4th Grade

Duren, Jim
Jason, Sarah
Lovely, Kathryn

5th Grade

Cox, Jakera
McLellan, Summer
Subzwari, Terry

ESE

O’Brien, Veronica
Perkins, June

Other

Baldwin, Cheryl
Carroll, Laura
Danley, Kristen
Gardner, Inette
Hawks, Malinda
Hicks, Frank
Jones, Cheryl
McMillan, Emily
Morris, Tonya
Roby, Deborah
Rood, Rebecca

- e. Approve James Morgan to receive his regular hourly rate of pay funded by Workforce Funds through the Escambia County Road Camp contract, to provide testing services at the Escambia County Road Camp, from January 7, 2014 through June 30, 2014, a total of 18 hours.

B. Educational Support Personnel

1. Appointments

2. Temporary Promotions
3. Resignations/Retirements
4. Terminations
5. Leaves of Absence
6. Special Requests
 - a. Seann M. Ryann was listed incorrectly on the November 19, 2013 Board agenda in the Appointment section as a promotion to Food Service Assistant II. He should have been listed as Food Service Assistant I at West Florida High School effective 10/16/13.

- C. Risk Management
 1. Stop Loss Policy Renewal
 2. Workers Compensation Medical Bill
 3. Workers Compensation Medical Bill
 4. General Liability Claim Settlement
- D. Employee Services
 - No items submitted
- E. Affirmative Action
 - No items submitted

ADD
ADD
ADD

4. Operations
(Supplementary Minute Book, Exhibit "F")
 - A. Facilities Planning
 1. Final Payments
 - a. Brown Barge Middle School Kitchen, Cafeteria and Band Room HVAC Renovations
 - b. Ferry Pass Elementary, Pensacola High and C.A. Weis Elementary Schools Minor Projects
 - c. Hellen Caro Elementary School Phase 3 Chiller and Boiler Replacement
 - d. Hellen Caro Elementary School HVAC Upgrades
 - e. Pine Forest High School Parking Lot Lighting
 - f. West Florida High School HVAC Renovations Building One AHU's
 2. Miscellaneous
 - a. Hellen Caro Elementary School AHU Replacement, Phase II
 - B. School Food Services
 - No items submitted
 - C. Maintenance and Custodial Services
 - No items submitted
 - D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - No items submitted
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
 - No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
(Supplementary Minute Book, Exhibit "G")
 1. Administrative Appointments
 - No items submitted
 2. Student Discipline

- A. Recommend that, consistent with the decision of the due process committee, student discipline number 14-45-281 be expelled from all public schools of Escambia County for the remainder of the 2013-2014 school year and all of the 2014-2015 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
- B. Recommend that, consistent with the decision of the due process committee, student discipline number 14-54-281 be expelled from all public schools of Escambia County for the remainder of the 2013-2014 school year and all of the 2014-2015 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

Motion was made by Mr. Boone and seconded by Mr. Bergosh, to accept the Superintendent's recommendation for student discipline as outlined in Item V.d.2.A. and V.d.2.B. Motion carried unanimously

3. Employee Discipline
-No items submitted

4. Other Items
~~No items submitted~~

ADD

A. Recommend that employee #27795 be suspended without pay beginning Wednesday, December 18, 2013, based on conduct as more specifically identified in the notice letter to the employee.

ADD

B. Recommend that employee #0000052066 be suspended without pay beginning Wednesday, December 18, 2013, pending disposition of criminal charges as more specifically identified in the notice letter to the employee.

ADD

C. Recommend that employee #28116 be suspended without pay beginning Wednesday, December 18, 2013, based on misconduct as more specifically identified in the notice letter to the employee.

Motion was made by Mr. Bergosh and seconded by Mr. Slayton, to accept the Superintendent's recommendation as outlined in Item V.d.4.A., Item V.d.4.B., and Item V.d.4.C. Motion carried unanimously.

e. INTERNAL AUDITING
-No items submitted

f. ITEMS FROM GENERAL COUNSEL
-No items submitted

VI. ADJOURNMENT

Prior to adjournment, the School Board Members wished everyone a "Merry Christmas" and a "Happy New Year!" There being no further business, the Regular Meeting adjourned at 6:04 p.m.

Attest:

Approved:

Superintendent

Chair